



Bylaws of the Mid-America Athletic Trainers' Association

1) ARTICLE 1: Name and Geographical Area

- a) The name of this organization shall be the Mid America Athletic Trainers' Association (MAATA)
- b) The organization may be referred to by the National Athletic Trainers' Association (NATA) District 5.
 - i) The area from which the membership of the Association shall be drawn includes the states of:
 - (1) Iowa
 - (2) Kansas
 - (3) Missouri
 - (4) Nebraska
 - (5) North Dakota
 - (6) Oklahoma
 - (7) South Dakota

2) ARTICLE 2: Objectives

- a) The objectives of the MAATA shall include, but are not limited to:
 - i) To enhance the quality of health care provided by athletic trainers.
 - ii) To advance, encourage, and improve the athletic training profession.
 - iii) To promote better inter-professional relationships among medical professionals involved with the problems inherent in caring for the health and well-being of individuals.
 - iv) To enhance the professional capabilities of its members.
 - v) To serve the common interest of the membership by encouraging and providing the opportunities among members of the athletic training profession.
 - vi) To meet the specific professionally-related needs of MAATA members.

3) ARTICLE 3 : Membership

- a) Classes, standards, voting rights and qualifications of Membership shall be consistent with those established by the NATA.
- b) Application
 - i) An individual applying for any class of membership in the MAATA shall apply to the NATA membership department on forms furnished for that purpose and must include complete payment of the required dues.
- c) Membership retention in the MAATA requires that a member remain in good standing with the NATA.
- d) Membership suspension in the MAATA shall be automatic with membership suspension by the NATA.



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- e) Dues
 - (i) Dues for all membership classes are defined in the MAATA Policies and Procedures.
 - (ii) Dues shall be collected by the NATA and then dispersed to the district and the states via the District Treasurer.

4) ARTICLE 4 : Committees

- a) The District President, as necessary, shall coordinate, appoint chairs and be an ex-officio member of all committees as set forth in the Policies and Procedures.
- b) There shall be two types of committees:
 - i) Standing Committees
 - ii) Special Committees
- c) Standing Committees
 - i) The MAATA committees shall represent those committees established by the NATA.
 - ii) The organization and responsibilities of each committee shall be set forth in the MAATA Policies and Procedures.
 - iii) The committees shall be charged with advising the MAATA Board of Directors (BOD).
- d) Special Committees
 - i) Ad Hoc committees, Task Forces/Think Tanks, Councils, Project Teams and other MAATA Special Committees may be created and dissolved by the District President with the approval of the Board of Directors.
 - ii) Special Committees shall be composed of a chairperson appointed by the District President and approved by the MAATA BOD.
 - iii) The District President and/or Committee Chairperson shall identify and contact Members to serve on the committee.
 - iv) The Chairperson will report directly to the District President.
 - v) The District President shall charge each special committee with specific tasks and the committee shall dissolve when its tasks have been completed.

5) ARTICLE 5 : Organization

- a) Member State Associations
 - i) Each states' athletic trainers' association will be self-governing as per its own specific governing documents.
 - ii) Nothing in a state's Governing Documents shall be contrary to the NATA or MAATA Governing Documents.
 - iii) Each state shall designate a representative to the MAATA BOD who must be a certified member of the NATA.



- 84 iv) The Representative shall act with full authority on the state’s behalf in
85 carrying out the functions and responsibilities of the MAATA BOD.
- 86 b) Governing Body
- 87 i) Self-Governing Body
- 88 (1) The MAATA shall be self-governing in all areas not covered by
89 the Governing Documents of the NATA.
- 90 ii) The governing body of the MAATA shall be the Board of Directors.
- 91 (1) Only voting members of the BOD may bring motions forward for
92 consideration and vote during BOD meetings.
- 93 (2) All members of the MAATA BOD may engage in business
94 discussion, unless the Board is retired into Executive Session.
- 95 iii) The Board of Directors shall consist of the following:
- 96 (1) The Executive Committee / Voting Officers:
- 97 (a) District Director (DD)
- 98 (b) District President (DP)
- 99 (c) District Secretary(DS)
- 100 (d) District Treasurer (DT)
- 101 (e) District Vice-President (DVP)
- 102 (2) Elected Officers/Voting Members:
- 103 (a) Iowa Representative
- 104 (b) Kansas Representative
- 105 (c) Missouri Representative
- 106 (d) Nebraska Representative
- 107 (e) North Dakota Representative
- 108 (f) Oklahoma Representative
- 109 (g) South Dakota Representative
- 110 (3) Advisory/Non-Voting Members:
- 111 (a) Annual Meeting and Symposium Coordinator
- 112 (b) Connection and Engagement Committee Representative
- 113 (c) Early Professional Committee Representative
- 114 (d) Career Advancement Committee Representative
- 115 (e) Athletic Training Student Representative
- 116 (f) Past District President
- 117 c) The Executive Committee /Voting Officers are elected by the general district
118 membership with the exception of the District Vice-President. The duties and
119 election process for each are specified in the MAATA Policies and Procedures.
- 120 i) The following are the qualifiers for any member of the Executive
121 Committee or Voting Officer.
- 122 (1) Must be a current MAATA member in good standing AND;
- 123 (2) Must be a Certified Member of the NATA in good standing AND;
- 124 (3) Must be a BOC Certified Athletic Trainer in good standing.
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- 127 ii) District Director
- 128 (1) The term of office for the District Director shall be consistent with
- 129 the NATA Governing Documents.
- 130 (2) The incoming District Director shall assume the new duties during
- 131 the NATA Annual Meeting and Clinical Symposium.
- 132 (3) The incoming District Director may attend MAATA Board of
- 133 Directors meetings and conference calls prior to taking office.
- 134 (4) Qualifications to run for the office of District Director shall:
- 135 (a) Be a current MAATA member in good standing AND:
- 136 (b) Be a Certified Member of the NATA for at least 8 years in
- 137 good standing AND:
- 138 (c) Be a BOC Certified Athletic Trainer for at least 8 years in
- 139 good standing AND:
- 140 (d) Have served as a voting member of the MAATA BOD OR:
- 141 (e) Have served as an elected member on another NATA
- 142 Board of Directors.
- 143 iii) District President.
- 144 (1) The term of office for the District President shall be three (3) years
- 145 (2) A District President may not serve consecutive terms, a full term
- 146 must have passed before an individual who has previously served
- 147 can be elected to the office again.
- 148 (3) The incoming District President shall assume the new duties at the
- 149 MAATA Board of Directors Meeting at the MAATA summer
- 150 business meeting.
- 151 (4) The incoming District President may attend MAATA Board of
- 152 Directors meetings and conference calls prior to taking office.
- 153 (5) Qualifications to run for the office of District President shall:
- 154 (a) Be a current MAATA member in good standing AND:
- 155 (b) Be a Certified Member of the NATA for at least 5 years in
- 156 good standing AND:
- 157 (c) Be a BOC Certified Athletic Trainer for at least 5 years in
- 158 good standing AND:
- 159 (d) Have served as an elected member on another NATA
- 160 District Board of Directors OR:
- 161 (e) Have served as an elected officer within a state association
- 162 OR:
- 163 (f) Have served as the chair for a standing MAATA
- 164 Committee.
- 165 iv) District Secretary
- 166 (1) The term of office for the District Secretary shall be two (2) years
- 167 and individual may serve two (2) consecutive terms.



- 168 (2) A full term must have passed before an individual who has
169 previously served can be elected to the office again.
170 (3) The incoming District Secretary shall assume the new duties at
171 the MAATA Board of Directors Meeting at the MAATA summer
172 business meeting.
173 (4) The incoming District Secretary may attend the NATA District
174 Secretaries' and Treasurers' Committee Mid-Year meeting (in the
175 year of taking office), the MAATA Board of Directors meetings
176 and conference calls prior to taking office.
- 177 v) District Treasurer
- 178 (1) The term of office for the District Treasurer shall be three (3)
179 years and the individual may serve two (2) consecutive terms.
180 (2) A full term must have passed before an individual who has
181 previously served can be elected to the office again.
182 (3) The incoming District Treasurer shall assume the new duties at
183 the MAATA Board of Directors Meeting at the MAATA summer
184 business meeting.
185 (4) The incoming District Treasurer may attend the NATA District
186 Secretaries' and Treasurers' Committee Mid-Year meeting (in the
187 year of taking office), the MAATA Board of Directors meetings
188 and conference calls prior to taking office.
- 189 vi) District Vice President
- 190 (1) The term of office for the Vice President shall be (1) one year
191 and an individual may serve only two (2) consecutive terms
192 (2) Qualifications to run for the office of District Vice-President
193 (a) Individual must be a current state representative
194 (b) The Vice-President office is elected yearly by the MAATA
195 BOD during the summer MAATA Board of Directors
196 meeting.
- 197 d) Elected State/Voting Board Members:
- 198 i) Each state shall appoint one state representative in accordance with each
199 respective state's documents to the MAATA BOD.
200 (1) The term of the state representative shall be three (3) years
201 starting on-boarding during a spring MAATA Board of Directors
202 meeting and assuming responsibilities at the Summer MAATA
203 Board of Director meeting.
- 204 e) Advisory/Non-Voting Board Members:
- 205 i) Whenever possible, Advisory Board Members shall be appointed a year
206 prior to taking office, in accordance with the MAATA Policies and
207 Procedures.
- 208 ii) Advisory Board Members are subject to removal by a majority vote of the
209 ballots cast by the MAATA Board of Directors.
- 210 iii) Advisory Board Members are:



- 211 (1) Annual Meeting and Symposium Representative:
212 (a) The Representative is appointed by the District President
213 and approved by the MAATA Board of Directors.
214 (b) The term of office for shall be identified in the MAATA
215 Policies and Procedures.
216 (c) The Representative serves no more than two (2)
217 consecutive terms.
218 (d) The procedures for appointment are outlined in the
219 MAATA Policies and Procedures.
220 (e) The incoming Representative shall assume the new duties
221 during the MAATA Annual Meeting and Clinical
222 Symposium. In the event the Annual Meeting and Clinical
223 Symposium is cancelled, the representative shall assume
224 the new duties during the Board of Directors Meeting
225 immediately following the date that the Annual Meeting
226 would have been held.
227 (f) The incoming Representative may attend MAATA Board
228 of Directors meetings and conference calls prior to taking
229 office.
- 230 (2) Connection and Engagement Committee Chair
231 (a) The Representative is appointed by the District President
232 and approved by the MAATA Board of Directors.
233 (b) The term of office for shall be identified in the MAATA
234 Policies and Procedures.
235 (c) The Representative serves no more than two (2)
236 consecutive terms.
237 (d) The procedures for appointment are outlined in the
238 MAATA Policies and Procedures.
239 (e) The incoming Representative shall assume the new duties
240 during the MAATA Annual Meeting and Clinical
241 Symposium. In the event the Annual Meeting and Clinical
242 Symposium is cancelled, the representative shall assume
243 the new duties during the Board of Directors Meeting
244 immediately following the date that the Annual Meeting
245 would have been held.
246 (f) The incoming Representative may attend MAATA Board
247 of Directors meetings and conference calls prior to taking
248 office.
- 249 (3) Early Professional Committee Representative
250 (a) The Representative shall be selected and serve their term(s)
251 in accordance with the procedures identified in the NATA
252 Governing Documents.
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- 254 (4) Career Advancement Committee Representative
255 (a) The Representative shall be selected and serve their
256 term(s) in accordance with the procedures identified in the
257 NATA Governing Documents.
- 258 (5) Athletic Training Student Representative
259 (a) The Athletic Training Student Representative shall be
260 selected and serve in accordance with the Governing
261 Documents of the MAATA Student Leadership Council.
- 262 (6) Past District President
263 (a) The Past District President may be invited to serve with
264 the MAATA Board of Directors for a period of one (1)
265 year.
- 266 f) Resignations
267 i) Any Board Member may resign at any time by notifying the District
268 President, in writing of such resignation.
269 ii) If the District President resigns, the MAATA Executive Committee shall
270 be notified in writing.
271 iii) Such resignations shall take effect at the time therein specified.
- 272 g) Elected officers are subject to removal by a two-thirds majority vote of the ballots
273 cast by the voting members of the Mid-America Athletic Trainers' Association.
274 i) Vote shall be by mail and/or applicable computer technology.
- 275 h) Vacancies
276 i) In the event of the death, resignation, retirement, removal or
277 disqualification from office of a Board Member, an interim replacement
278 will be appointed in accordance with the MAATA Policies and
279 Procedures.
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281 **ARTICLE 6: Government**

- 282 a) The administration of the MAATA shall be entrusted to the BOD.
283 b) Board of Directors' Meetings
284 i) The BOD shall meet a minimum of two (2) times per year, including in
285 conjunction with the annual meetings of the MAATA and NATA.
286 ii) Exceptions shall be made to this section in the event that the MAATA or
287 NATA annual meetings are canceled or changed in delivery format..
288 iii) The BOD may meet in person, via conference call or electronic
289 communication at other times when deemed necessary.
290 iv) Electronic Meetings
291 (1) Members of the BOD may convene using technology rather
292 than an in-person meeting as long as there is an audio or visual
293 "reply to all" component whereby participants can hear or see
294 each other or their responses.
295 v) The quorum for a BOD meeting shall be six (6) elected/voting members.
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- 297 vi) Executive Session
298 (1) At any meeting of the BOD, the Board may adjourn into
299 Executive Session. A summary of the subject matters discussed
300 at Executive Session shall be entered into the minutes of the
301 next meeting of the Board, subject to such protections of
302 confidentiality and privilege as may be deemed necessary by a
303 majority of the participants in the Executive Session.
304 (2) Only voting members/officers will be allowed to be in the
305 room and participate in the conversation during executive
306 session.
307 (3) Other individuals may be asked to participate in the Executive
308 Session upon majority vote of the executive members.
- 309 c) Proxy
310 i) Any member of the Board of Directors unable to attend a meeting may
311 send a designate who shall be identified to the BOD prior to the meeting.
- 312 d) Voting by Board Members at times other than a BOD meeting
313 i) The District President may submit appropriate items of association
314 business to the Board of Directors for a vote by mail or electronic mail.
315 ii) The District President shall obtain a "second" to any association business
316 prior to the vote.
317 iii) Each member of the Board shall be emailed or postal mailed a request to
318 vote on the association business.
319 iv) The return vote deadline must be specified but may be within seven (7)
320 days after the initial mailing.
321 v) Board approval of items so submitted shall require a "yes" vote of the
322 majority of those voting, of which there must be at least enough votes to
323 have a quorum of the Voting Members of the Board of Directors.
- 324 e) MAATA Business Meetings
325 i) With the membership present, two (2) meetings shall be held each year, in
326 conjunction with the annual meetings of the MAATA and NATA.
327 (1) Exceptions shall be made to this section in the event of
328 cancellation or change of delivery format of the MAATA and
329 NATA Annual Meeting.
330 ii) The MAATA may convene using technology rather than an in person
331 meeting as long as there is an audio component whereby participants can
332 hear each other.
333 iii) A quorum shall be a simple majority of the voting membership present.
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339 **ARTICLE 7: Amendments**

340 a) By-Laws:

- 341 i) All proposed amendments to the MAATA By-Laws shall be submitted in
342 writing to the District President at least six (6) weeks prior to a Board of
343 Directors' meeting, except as identified in section vi) below.
- 344 ii) The proposed amendment(s) shall be visible by the MAATA membership
345 via email, MAATA website or by hard copy (by request) at least three (3)
346 weeks prior to a MAATA Business Meeting.
- 347 iii) The proposed amendment(s) shall be read and may be discussed at a
348 regularly scheduled Business Meeting, but no changes to that amendment
349 may be made prior to a membership vote.
- 350 iv) Voting process is defined in the MAATA Policies and Procedures manual.
- 351 v) Items shall require a "yes" vote by a majority of the votes cast for the
352 adoption of the amendment.
- 353 vi) The MAATA By-Laws shall not be in conflict with the Governing
354 Documents of the NATA. Resolution of conflict shall be immediate with
355 change to the Governing Documents.
- 356 vii) Should the name of the NATA or the NATA Governing Documents be
357 amended such that the MAATA By-Laws are in conflict, the NATA
358 Governing Documents shall prevail.
- 359 (1) The MAATA By-Laws shall then be immediately amended by
360 action of the MAATA BOD to resolve the conflict.
- 361 (2) The membership shall be notified of the NATA change that
362 required an immediate change to the MAATA By-Laws.

363 b) Policies and Procedures

364 The MAATA Policies and Procedures may be amended at any official
365 meeting of the Board of Directors by a majority vote.

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367 **ARTICLE 8: MISCELLANEOUS PROVISIONS**

368 a) Fiscal Year

369 The fiscal year shall be established by the MAATA Finance Committee
370 and approved by the MAATA BOD.

371 b) Capital Expenditures

372 Except as expressly delegated by the Board, no capital expenditure or
373 investment shall be made without the approval of the Board.

374 c) Contracts

375 The Board may authorize any officer or officers, agent, or agents of the
376 MAATA in addition to the officers so authorized by these By-Laws, to
377 enter into any contract or execute and deliver any instrument in the name
378 of and on behalf of the MAATA and such authority may be general or
379 confined to specific instances.

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- 381 d) Checks
382 All checks, drafts, or orders for the payment of money, notes, or other
383 evidences of indebtedness issued in the name of the MAATA, shall be
384 signed by such officer or officers, agent, or agents of the MAATA and in
385 such manner as shall from time to time be determined by resolution of the
386 Board. In the absence of such determination by the Board, such
387 instruments shall be signed by the Treasurer or designated office of the
388 MAATA.
- 389 e) Books
390 The MAATA shall keep correct and complete books and records of
391 account and shall also keep minutes of the proceedings of its Board and
392 committees having any of the authority of the Board of Directors.
- 393 f) Selection of Auditor.
394 i. The Treasurer, with approval of the MAATA BOD, shall retain an
395 accounting firm to annually audit the MAATA's financial records.
396 ii. The Treasurer will identify the Auditor during a MAATA Board of
397 Directors meeting.

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399 **ARTICLE 9: INDEMNITY**

- 400 a) Subject to the provisions of any relevant statute, members of the BOD and other
401 office bearers shall be indemnified by the MAATA for all acts done by them in
402 good faith on its behalf.
- 403 b) It shall be the duty of the MAATA to pay all costs and expenses which any such
404 person incurs or becomes liable for as a result of any contract entered into, or act
405 done by him or her, in his or her said capacity, in the discharge, in good faith, of
406 his or her duties on behalf of the MAATA.
- 407 c) Subject to the provisions of any relevant statute, no member of the Board of
408 Directors and or other office bearer of the MAATA shall be liable for the acts,
409 receipts, neglects or defaults of any other member or office bearer, or for any
410 loss, damage or expense suffered by the MAATA, which occurs in the execution
411 of the duties of his or her office, unless it arises as a result of his or her
412 dishonesty, or failure to exercise the degree of care, diligence and skill required
413 by law.

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415 **ARTICLE 10: DISSOLUTION OF THE ASSOCIATION**

- 416 a) If the MAATA should be dissolved, all assets remaining after the payment of
417 outstanding debt, shall be transferred to an organization meeting the mission as
418 recommended by the Board and approved by the voting membership. Any such
419 vote shall be taken at meeting of the MAATA, scheduled and noticed in
420 accordance with article on government, with a minimum of sixty (60) days' notice
421 to the membership that dissolution of the MAATA is an agenda item for the
422 meeting, but a quorum shall not be necessary to vote on any dissolution issues.
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